



Holland Haven Primary School

'Reach for the Stars'

Headteacher: Mrs S Bardetti B.EdNPQH

Privacy Notice – Photos and Videos

Please be advised that not all of this data is shared with everyone listed. We only share data required for that particular function and only the minimum required.

What is the service being provided?	School photos/videos			
What personal data do we need from you?	Photographic image	Video image	Audio recordings	
Who will be using your Personal Data?	Who is the Data Controller ?	Holland Haven Primary School		
	Who is the Data Controller's Data Protection Officer ?	C Cole		
	Are there any Data Processors ?	Yes	<input checked="" type="checkbox"/>	No <input type="checkbox"/>
Who are they?	Weebly, 2Simple, Young Voices,			
What will it be used for and what gives us the right to ask for it and use it?	The Purpose (s):	To enhance education provision, inclusion and recreation		
	The Legal Condition (s):	Consent		
	You may withdraw your consent at any time by contacting us			
Who else might we share your data with?	National and local media			
Will your data be stored in or accessible from countries with no UK-equivalent Privacy Law protections?	Yes - <i>Please note that Websites can be viewed throughout the world and not just in the United Kingdom where UK law applies</i>			
How long will your data be kept?	When will it stop being used?	Photos, videos and audio recordings held by us -afterthe pupil's leaving date unless consent has been given to retain in the school's archives for future use in historical publications, at reunions and at special events.		
	How long after this will it be deleted?	As above		

Our use of the data will be subject to your legal rights (marked if applicable):	Inform	<input checked="" type="checkbox"/>	Access	<input checked="" type="checkbox"/>	Rectify	<input checked="" type="checkbox"/>	Erase	<input checked="" type="checkbox"/>
	Restrict	<input checked="" type="checkbox"/>	Portable	<input type="checkbox"/>	Object	<input checked="" type="checkbox"/>	Automate	<input type="checkbox"/>
As you are giving us your data directly to us:	This is the reason why we are allowed to ask for it and use it:			To enable the delivery of these services				
	This is what could happen if you refused to let us use your data for this purpose:			Your child will not be able to participate in these events				
Visit the following links for more information about Privacy Law, our obligations and your Rights:								
The ICO Guide to the General Data Protection Regulations 2016 The General Data Protection Regulations 2016								
If you have concerns over the way we are asking for or using your personal data, please raise the matter with our Data Protection Officer by the following means:								
Postal Address	Primrose Road, Holland-on-Sea, Essex, CO155PP							
Email	c.cole@hollandhavenschool.co.uk							
Phone Number	01255 813704							
If you still have concerns following our response you have the right to raise the matter with the Information Commissioner's Office:								
Postal Address	Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK95AF							
Online Form	https://ico.org.uk/concerns/handling/							
Phone Number	0303 123 1113							

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Essex CO155PP
Tel: 01255 813704
Fax: 01255 812641**

**Email: admin@hollandhaven.essex.sch.uk
Website: www.hollandhavenschool.co.uk**



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